

## **PERSONNEL**

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#### **Leave Policies (6.22.0)**

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### **PURPOSE**

The purpose of policies contained in this section is to establish and clarify University Leave programs in compliance with Tennessee Board of Regents Guidelines.

### **POLICY**

It shall be the policy of Tennessee State University that all leaves shall be governed in accordance with policies provided herein. Any deviation from leave categories described under these policies must be approved, in writing, by the appropriate dean, director or department head.

### **PROCEDURE**

Procedures to be followed under each respective leave category are included in each leave policy, as follows:

- 6.22.1 Adoptive Leave (Family/Medical Act)
  - 6.22.2 Annual Leave
  - 6.22.3 Bereavement Leave
  - 6.22.4 Civil Leave
  - 6.22.5 Disability Leave for Child Birth
  - 6.22.6 Holiday Leave
  - 6.22.7 Leave of Absence
  - 6.22.8 Leave Transfer
  - 6.22.9 Military Leave
  - 6.22.10 Sick Leave
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### **REFERENCE**

None